

PRIVACY POLICY

This Personal Data Privacy Policy (hereinafter referred to as the "Privacy Policy") applies to all information provided on the website <http://suomi-talo.fi> that can be obtained about the User when using the website.

1. TERMS AND DEFINITIONS

The following terms are used in this Privacy Policy:

- 1.1. "Operator of Website <http://suomi-talo.fi> (hereinafter referred to as the Operator)" shall mean OOO Dom Suomi (OGRN 1177847212047, INN 7841061540), operating at: 191186, Russia St. Petersburg, Bolshaya Konyushennaya St., 4-6-8, Lit. A, prem. 37H, office 1.
- 1.2. "Operator Administration (hereinafter referred to as the Administration)" shall mean authorized persons acting on behalf of the Operator who have access to Personal Data and process Personal Data for the purposes and subject to the rules of this Privacy Policy.
- 1.3. "Personal Data" shall mean any information relating directly or indirectly to an identified or identifiable individual (personal data subject).
- 1.4. "Personal Data Processing" shall mean any action (operation) or a set of actions (operations) carried out with the use of automation or without using such tools with Personal Data, including collection, recording, systematization, accumulation, storage, clarification (updating, modification), extraction, use, transfer (distribution, provision, access), depersonalization, blocking, deletion, destruction of Personal Data.
- 1.5. "Personal Data Privacy" shall mean a mandatory requirement for the Operator or another person who has access to Personal Data, as well as the Administration, to prevent their dissemination without the consent of the personal data subject or availability of other legal grounds.
- 1.6. "User of Website <http://suomi-talo.fi> (hereinafter referred to as the User)" shall mean a person who accesses the website via the Internet and uses the website <http://suomi-talo.fi>, as well as the personal data subject, unless otherwise established by the provisions of this Privacy Policy.

1.7. "Cookies" shall mean a small piece of data sent by the web server and stored on the User's computer, which the web client or web browser sends to the web server each time in an HTTP request when trying to open a website page.

2. GENERAL PROVISIONS

2.1. User's use of the Website <http://suomi-talo.fi> shall mean acceptance of this Privacy Policy and the terms of processing of the User's Personal Data.

In case of disagreement with the terms of the Privacy Policy, the User must stop using the website <http://suomi-talo.fi>.

2. This Privacy Policy applies only to the website <http://suomi-talo.fi> (including all levels of the specified domain). The Operator does not control and is not responsible for third-party websites to which the User can go by clicking on the links available on the website <http://suomi-talo.fi>.
3. The Operator does not verify the accuracy of Personal Data, but proceeds from their reliability. The Subject has the right to independently clarify his/her Personal Data provided to the Operator in case of their change or inaccuracy.

3. SCOPE OF THE PRIVACY POLICY

3.1. This Privacy Policy establishes the obligations of the Operator for non-disclosure and ensuring the Privacy of personal data that the User provides at the request of the Operator when placing an order for the purchase of services or at the request of a contact.

3.2. Personal data authorized for processing under this Privacy Policy shall be provided by the User by filling in the following

- last name, first name, patronymic of the User;
- User's contact phone number;
- e-mail address;

Suomi-Talo
Bolshaya Konyushennaya 8
191186 Saint-Petersbourg
+7 921 449 05 47
info@suomi-talo.fi
www.suomi-talo.fi

- name of the User's organization.

3.3. The Operator's website (<http://suomi-talo.fi>) uses the necessary Cookies (strictly necessary cookies) for the purpose of functioning of the specified website. These Cookies collect information about the User to the extent that does not allow classifying this information as Personal Data. These cookies are mandatory and can be disabled by the User in the browser settings.

4. PURPOSES OF COLLECTING USER'S PERSONAL DATA

The Operator may use the User's personal data for the purposes of:

The Operator's website also uses third-party services to evaluate website traffic and analyze User behavior.

- 4.1. Identification of the User registered on the website <http://suomi-talo.fi>, for placing an order and (or) sending an offer (concluding a contract) remotely.
- 4.2. Establishing feedback with the User, including sending notifications, requests regarding the use of the website <http://suomi-talo.fi>, provision of services, processing of requests and requests from the User, advertising information.
- 4.3. Confirming the reliability and completeness of the Personal Data provided by the User.
- 4.4. Providing the User with his consent with special offers, pricing information, newsletters and other information on behalf of the Operator when using the website <http://suomi-talo.fi>.
- 4.5. Carrying out advertising activities with the consent of the User.

5. METHODS AND TERMS OF PERSONAL DATA PROCESSING

- 5.1. Processing of the User's Personal Data, as a general rule, shall be carried out on the basis of the purposes established by this Privacy Policy, in any legal way, including in the Operator's information systems using automation tools or without using such tools. The operator shall stop

processing of Personal Data in case of achievement of the purpose of processing, except for the cases established by the Russian law.

The Operator shall process Personal Data in the following ways: collection, recording, systematization, accumulation, clarification, updating and modification, extraction, depersonalization, blocking, destruction, transfer to third parties, use, and storage.

2. The User agrees that the Operator has the right to transfer Personal Data to third parties solely for the purposes set out in clause 4 of this Regulation, including for the purpose of fulfilling the User's order placed on the website <http://suomi-talo.fi>.
3. The User's Personal Data may be transferred to the authorized state authorities of the Russian Federation only on the grounds and in accordance with the procedure established by the law of the Russian Federation.
4. The Operator shall apply the necessary organizational and technical measures should be taken to protect the User's Personal Data from unauthorized or accidental access, destruction, modification, blocking, copying, provision, distribution, as well as from other illegal actions of third parties.

6. OBLIGATIONS OF THE PARTIES

1. Provide information about Personal Data required to use the website <http://suomi-talo.fi>, as well as in order to implement the services requested by the User;
2. Update, supplement the provided information about Personal Data in case of changes in such information.

2. The Operator shall:

- 2.1. Process Personal Data exclusively for the purposes specified in clause 4 of this Privacy Policy;
- 2.2. Ensure compliance with the confidentiality of information with respect to Personal Data, nor shall it sell, exchange, publish, transfer, distribute or disclose in other possible ways the transferred

Personal Data of the User, with the exception of clauses 5.2. and 5.3. of this Privacy Policy;

3. Take precautions to protect the Privacy of the User's Personal Data in accordance with the procedure that is usually used to protect this kind of information in the existing business turnover;
4. If the Operator or the User himself discovers inaccurate Personal Data, the Operator shall immediately block their processing and request clarification from the User on this issue. Upon receipt of clarifications, the Operator shall make clarifications to these Personal Data and remove the block within 7 (seven) working days;
5. If the Operator or the User himself discovers unlawful processing of Personal Data, the Operator shall immediately block their processing and stop processing them within 3 (three) working days or, when such termination of processing is impossible, destroy these Personal Data and immediately inform the User about it.

7. LIABILITY OF THE PARTIES

7.1. The Operator that has defaulted on its obligations shall be liable for losses incurred by the User in connection with the misuse of Personal Data in accordance with the legislation of the Russian Federation, save for the cases provided for by clauses 7.2.1-7.2.3 hereof.

7.2. In case of loss or disclosure of confidential information, the Administration shall not be liable if this information:

7.2.1. Became publicly available before its loss or disclosure;

7.2.2. Was received from a third party prior to its receipt by the Operator;

7.2.3. Was disclosed with the consent of the User.

8. SETTLEMENT OF DISPUTES

- 8.1. Before applying to the court with a claim for disputes arising from the relationship between the User and the Operator, it is mandatory to file a claim (a written proposal for the voluntary settlement of the dispute).
- 8.2. The claim receiving party shall notify the applicant in writing within 14 (fourteen) calendar days of the date of receiving the claim in writing of the results of the claim review.
- 8.3. If the agreement is not reached, the dispute will be referred to a court body in accordance with the current legislation of the Russian Federation.
- 8.4. The current legislation of the Russian Federation shall apply to this Privacy Policy and the relationship between the User and the Operator.

9. ADDITIONAL TERMS

- 9.1. The Operator shall have the right to make changes to this Privacy Policy without the consent of the User.
- 9.2. The new Privacy Policy comes into force upon it is posted on the website <http://suomi-talo.fi>, unless otherwise provided by the new version of the Privacy Policy.
- 9.3. All suggestions or questions regarding this Privacy Policy should be sent to info@suomi-talo.fi.
- 9.4. The current Privacy Policy is posted on the webpage at <http://suomi-talo.fi>.

CONSENT TO PERSONAL DATA PROCESSING

1. By filling out the online application form on the website <http://suomi-talo.fi> (hereinafter referred to as the Form) OOO DOM SUOMI, OGRN 1177847212047 (hereinafter referred to as the Operator), I give my consent to the Operator to process my personal data provided by me in the Form when using the site <http://suomi-talo.fi> (hereinafter referred to as the Website). This consent is given in accordance with Article 9 of the Federal Law "On Personal Data" and is voluntary, made in my interest, specific, substantive, informed, conscious and unambiguous. I am familiar with the Privacy Policy and personal data processing of the Operator in the field of personal data protection.

This consent to the processing of my personal data is provided to the Operator and its authorized persons acting on the basis of agreements on non-disclosure of confidential data in respect of the following actions: collection, recording, systematization, accumulation, storage, clarification (updating, modification), extraction, use, transfer (provision, access), depersonalization, blocking, deletion, destruction of personal data, cross-border transfer to the territory of foreign states, parties to the Council of Europe Convention for the Protection of Individuals

with regard to Automatic Processing of Personal Data and other actions in accordance with the Federal Law "On Personal Data", in order for the Operator to fulfill its obligations to personal data subjects, provide them with goods, services and works, provide them with background information, including through mailing, promotion of goods, works and services, as well as in order to attract an unlimited number of persons to market research conducted by the Operator, including with the participation of third parties, acting on behalf of the Operator on the basis of contracts concluded by the Operator.

Processing of personal data may be entrusted by the Operator and/or personal data may be transferred to third parties acting on the basis of contracts concluded by the Operator.

General description of personal data processing methods: combined method - personal data processing is carried out both with the direct participation of a person and with the use of automation tools.

Validity period of the consent: from the date of provision to the Operator by the subject of their personal data and until the revocation of such consent by the personal data subject.

This consent applies to the following categories of personal data:

- surname, name, patronymic;
- address for delivery of goods / provision of services / performance of works;
- contact telephone number;
- e-mail address.

2. Procedure for revoking the consent for the processing of personal data: to revoke consent to the processing of personal data, it is necessary to submit an appropriate application in writing at the location of OOO DOM SUOMI (RF, 191186, ST. PETERSBURG, BOLSHAYA KONYUSHENNAYA STREET, HOUSE 4-6-8, LETTER A, ROOM 37N OFFICE 1). After the expiration of the consent period, personal data shall be used only for the purposes provided for by applicable law.

3. I confirm that all the data specified in the Form belongs to me personally, which data is reliable; that I am 18 years old; that the number indicated in the Form is my phone number provided to me by a cellular operator.

4. This consent shall deem to have been provided by me of my own will and in my interest; I consciously provide the Operator with access to the specified personal data, which in aggregate is expressed in putting a mark in the check-box on the Website on the information and telecommunications network "Internet".

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Processing of the user's personal data shall be carried out by the Operator for the purposes provided for in the Privacy Policy and personal data processing.

By submitting their data during filling out the form, the user also confirms his/her consent to receive advertising and informational messages from the Operator about the services, works and goods of the Operator.

Processing of personal data shall be carried out in accordance with the Operator's Privacy and Personal Data Processing Policy.